

To: All Members of the Standards Panel  
(Other Members for Information)

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Date: 25 September 2017

### **Membership of the Standards Panel**

Cllr Mike Band  
Cllr Carole Cockburn  
Cllr Kevin Deanus  
Cllr David Else  
Cllr Pat Frost

Cllr Michael Goodridge (Chairman)  
Cllr Stephen Hill  
Cllr David Hunter  
Cllr John Williamson

Dear Councillor

A meeting of the STANDARDS PANEL will be held as follows:

DATE: TUESDAY, 3 OCTOBER 2017  
TIME: 4.00 PM  
PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,  
GODALMING

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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## NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### AGENDA

1. MINUTES

To confirm the minutes of the meeting which took place on 6 June 2017.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURES OF INTEREST

To receive any disclosures of interest.

4. CONSTITUTIONAL REVISIONS (Pages 5 - 12)

The purpose of this report is to seek the Standard Panel's views on some further revisions to the Constitution based on areas where further work was requested at its last meeting which relate to a number of issues around the appointment of substitute members. Since the last meeting, the Standards Panel is also requested to consider the size of the Audit Committee.

Recommendation

**It is recommended that the Standards Panel**

1. **agrees an appropriate deadline for the appointment of substitute members to a Committee or Sub-Committee;**
2. **considers the revised wording of the Substitution Rules set out in Annexe 1;**
3. **determines the best option for the way forward for the membership of the Audit Committee, as set out in paragraph 13 of the report; and**
4. **makes the appropriate recommendations to the Council for amending the constitution.**

**For further information or assistance, please telephone  
Ema Dearsley, Democratic Services Officer, on 01483 523224 or by  
email at [ema.dearsley@waverley.gov.uk](mailto:ema.dearsley@waverley.gov.uk)**